

AQTF or VET Quality Framework audit information

One of your organisation's obligations as a Pre-qualified Supplier is to publish on your organisation's website, the outcome of your most recent Australian Quality Training Framework (AQTF) or VET Quality Framework audit.

The specifications for publishing audit information are contained in the *Registered Training Organisation User Choice Pre-qualified Supplier Policy and the Pre-qualified Supplier Policy 2014–15 for Queensland Government subsidized training places*. These policies state:

Pre-qualified Suppliers to publish audit information

Pre-qualified Suppliers must publish a summary of their latest audit results in an easy-to-access location on its website, as per the information required below.

The PQS must publish the following minimum audit information:

The minimum AQTF or VET Quality Framework audit information to be published are:

- audit date
- qualifications audited (*i.e. list all of the qualifications audited on the above date*)
- audit Outcomes:
 - a) audit non-compliance identified: Yes or No
 - b) a summary of significant and/or critical non-compliances (if applicable) and actions taken to rectify
 - c) non-compliances rectified: Yes or No or Not applicable.

Non-compliances are categorised as minor, significant or critical as follows:

Minor: minimal or no serious adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided

Significant: serious or potentially serious adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided

Critical: an actual or potential critical adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided.

In order to verify your organisation's compliance with this requirement, the Department requires you to send the URL address where the latest AQTF or VET Quality Framework audit information for your organisation is published. This URL address must be sent via email to vetinvest@dete.qld.gov.au.

It is important to note that failure to adhere to the terms and conditions of your *VET Pre-qualifier Supplier Agreement* could lead to a termination of your contract with the Department.

If you require further information regarding your obligations, please contact VET Investment on telephone 07 3228 6893 or via email at vetinvest@dete.qld.gov.au.

Summary of AQTF or VET Quality Framework audit information

As part of the application process to become a Pre-qualified Supplier under the User Choice 2010 – 2016 program and/or Queensland VET Investment, **Biga Training** is required to publish audit information in relation to its compliance with the Australian Quality Training Framework (AQTF) or VET Quality Framework.

The User Choice program provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited entry-level training to eligible Apprentices and Trainees. The Queensland VET Investment provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited training to eligible participants to gain their first Certificate III qualification.

The AQTF or VET Quality Framework is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system.

An AQTF audit reviews evidence of an organisations' compliance with the requirements of the AQTF *Essential Conditions and Standards of Initial/Continuing Registration* to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

A VET Quality Framework audit of a registered training organisation reviews evidence of compliance with the requirements of the VET Quality Framework to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

This information is published to assist apprentices, trainees and their employers to make informed decisions regarding their selection of a Pre-qualified Supplier for the delivery of training and assessment services.

Audit Date: 22nd April 2014

Qualifications / Unit audited	
Qualification / Unit code	Qualification / Unit name
CPCCE3014A	Remove non-friable asbestos

Audit Outcome			Rectification	
Was non-compliance identified? Yes/No	If 'Yes', non-compliance type Minor, Significant, Critical	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the non-compliance been rectified? Yes/No
Yes	Critical	Insufficient information in Learning and assessment strategy regarding pre requisites, 3 rd party evidence collection, equipment and infrastructure requirements and workplace simulation. Insufficient information provided for trainer currency. Lack of information for all stakeholders regarding context of the workshop/simulation activities and assessment benchmarks	Revised Learning & Assessment Strategy to include prerequisite, 3 rd party evidence collection and detailed infrastructure for training and workplace simulation. Updated trainer currency information. Include information regarding context of workshop/simulation activities and assessment benchmarks	Yes

Explanatory notes:

Minor: minimal or no serious adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided
 Significant: serious or potentially serious adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided.
 Critical: an actual or potential critical adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided